

KCA Fund Award Evaluation Rubric

Assessment Area	Exceeds Standards (3)	Meets Standards (2)	Partially Meets Standards (1)	Does not Meet Standards (0)	Score
Project takes place in Kentucky, physically or electronically, and is accessible to KY archivists. (accessibility)	Takes place in KY and is actively promoted to archivists everywhere.	Takes place in KY and is accessible to KY archivists.	Takes place in KY, but is only accessible to some KY archivists.	Takes place outside of KY and/or is not accessible to KY archivists.	
Project is open to KY archival professionals. (inclusiveness)	Project is freely open to all KY archivists at no cost to them.	Project is open to KY archivists.	Project is limited to a small number of KY archivists.	Project is not open to archivists. There are significant barriers.	
The degree to which the project is relevant to all manner of KY archival professionals. (relevancy)	Project is relevant to all manner of archival practitioners in KY.	Project is relevant to many types of archival practitioners in KY.	Project is relevant to a limited sector of archival practitioners in KY. (e.g. university only)	Project is not relevant to archival practitioners in KY.	
The degree to which the project directly benefits Kentucky archivists, through improved skills, continuing education opportunities, access to new resources, etc. (impact)	Project offers substantial, clearly distinguished benefits to KY archivists.	Project offers measurable benefits to KY archivists.	Project may in unmeasurable ways benefit KY archivists.	There is no benefit to Kentucky archivists.	
Project supports archival advocacy and advancement. (advocacy & advancement)	Project promotes archives to a nationwide audience.	Project promotes archives to a statewide audience.	Project promotes archives in a limited way.	Project does not promote archives.	

Project promotes cooperation and exchange of information among archival repositories. (collegiality)	Project involves distinguishable cooperation between repositories AND information exchange.	Project involves distinguishable cooperation between repositories OR exchange of information.	Project involves either cooperation between repositories or information exchange among archives in a limited capacity.	Project does not involve cooperation or information exchange among archives.	
Project encourages repositories to properly administer archival materials. (stewardship)	Project actively aids in the proper administration of archival materials. (May include hands-on training and dispersal of supplies/materials/case studies, etc.)	Project promotes or informs about the proper administration of archival materials.	Project partially deals with proper administration of archival materials.	Project does not encourage proper administration of materials.	
Project utilizes effective and innovative methods or technologies (innovation)	Project employs effective and innovative methods and tools in ways that can be adapted for other projects.	Project employs effective and innovative methods and tools.	Project employs effective methods or tools in a limited capacity.	Project employs ineffective methods and tools.	

*Proposals must score a minimum of **16** points in order to be considered for funding.

Total: _____ /24