



the **KENTUCKY** *Archivist*

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Newsletter of the Kentucky Council on Archives

Fall 2011

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*Letter from the Chair:*

Fall strikes me as the busiest time of the year. Summer is drawing to a close and school is back in session. Archivists, Librarians and Records Managers throughout the Commonwealth are working tirelessly in an effort to preserve and make available the records that help us document Kentucky's vast archival heritage. Each year, during the month of October, Kentucky celebrates Archives Month. Held in conjunction with American Archives Month, our theme for this year's commemoration is Military in honor of the Sesquicentennial of the Civil War, the upcoming 200<sup>th</sup> anniversary of the War of 1812 and Kentucky's military heritage.

The KCA board is pleased to announce that Kathleen Roe, Director of Archives and Records Management Operations at the New York State Archives, will be our speaker for the Kentucky Council on Archives fall meeting. Our meeting will take place Friday, October 7, 2011 at Morehead State University's Camden-Carroll Library. The theme for the meeting is Advocacy and we are truly grateful to have Kathleen join us! The board recognizes that in these economic times we are all trying to do more with less. With this in mind, Kathleen will be instructing us on how to advocate for our collections and repositories.

Kathleen has served as president of the Council of State Archivists, and currently chairs CoSA's Government Relations Committee which is currently involved in advocating for the Preserving the American Historical Records bill, an effort to bring federal formula grant funding to each state. She is a Fellow of the Society of American Archivists and has served on or chaired a number of committees for that organization. Ms. Roe's publications and papers are numerous as are her contributions to the archival profession and to the programs of the New York State Archives.

This meeting would not be possible if not for the KCA board who has been a tremendous help to me these past few months. We are very grateful to Kathleen for presenting our fall meeting program and we look forward to seeing you in Morehead!

*Valerie Edgeworth*  
*KCA Chair, 2011-2012*

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## Regional News

### Very Special Thanks!

KCA owes a very big “Thank You!” and much gratitude to Sandra Grunzinger, owner of Sandra Grunzinger Design and Photography. Ms. Grunzinger, a St. Louis based graphic designer, graciously volunteered her services by designing our fabulous new KCA newsletter header. To find out more about Sandra’s work, please contact her at [sandra.grunzinger@gmail.com](mailto:sandra.grunzinger@gmail.com), or visit her website at [www.sandragrunzinger.com](http://www.sandragrunzinger.com) (coming soon!).

### Filson Historical Society Opens a New Exhibit

*Submitted by Sarah Jane Poindexter, Filson Historical Society*

The Filson Historical Society is proud to announce the opening of a new exhibit: “Steamboating on Western Waters.” The exhibit, which opens September 19<sup>th</sup>, commemorates the bicentennial of the steamboat’s creation. The movement of people and cargo was revolutionized and the virtual size of the new world shrank with the invention of the steamboat two hundred years ago. The Steamboat was specifically adapted for the nautical terrain it had to cross, eliminating the perilous overland trip after depositing cargo in the south and opening up the frontier to thousands.

*Steamboating on Western Waters* will feature items from the Filson’s collection relating to the history and culture of steamboats. From a scaled model of a steamboat to an original profile plan of the *Idlewild*, later renamed the *Belle of Louisville*, this exhibit has many items on display, profiling the rich history of steamboating and the enduring legacy that continues today.

*Steamboating on Western Waters* is open Monday through Friday from 9:00 a.m. to 5:00 p.m. There is no cost to view the exhibit. Please call The Filson at (502) 635-5083 or visit us online at [www.filsonhistorical.org](http://www.filsonhistorical.org) for more information.

### Kentucky Historical Society Welcomes a New Project Archivist

*Submitted by Heather Fox, Kentucky Historical Society*

The Kentucky Oral History Commission (KOHC) has hired Heather Fox as project archivist for “Pass the Word.” Heather has worked on oral history projects for the University of Louisville Oral History Center and the Louie B. Nunn Center for Oral History. She holds an MSLS from the University of Kentucky and serves on the board of the Kentucky Council on Archives.

## **Kentucky State Archives Volunteers for ISO Digital Repository Test Audit**

*Submitted by Jim Cundy, KDLA*

In July, the Kentucky Department for Libraries and Archives (KDLA) participated in a test audit of its digital repository. A team conducted several test audits of digital libraries, social science data archives, and repositories for scientific data in the United States and Europe to test the draft standard ISO/DIS 16363, Audit and certification of trustworthy digital repositories. KDLA was the only state government agency that was part of the test group.

Prior to the visit by the test audit team, KDLA staff members completed an assessment form and provided documentation about KDLA's digital repository and the electronic records program policies and procedures. The test audit team of nine members came to KDLA for a two day site visit to interview KDLA staff to follow up on the written submissions. The team provided KDLA with recommendations for improving its digital repository. In general, the team recommended that KDLA develop a more systematic approach to digital preservation, that current policies and procedures be written, updated, or codified, and that steps be taken to improve the security of records in the repository. Overall, the test provided KDLA with a head start on preparing for actual certification once ISO/DIS 16363 is finalized.



*Submitted by Beth Shields, KDLA*

Join us for the 2011 Best Practices Exchange: Distilling Digital Collections in Lexington October 20-22. Featured speakers include: Michael Wash, National Archives Open Government Executive/Chief Information Officer (CIO); Leslie Johnston, Chief of Repository Development at Library of Congress; Doug Robinson, executive director of the National Association of State Chief Information Officers; and Vicki Walch, executive director of the Council of State Archivists

BPE is open to practitioners in government and university archives and libraries; educators and researchers in the fields of library science, information science, technology, archives, and records management; and product developers working to create systems for managing and preserving digital assets. Attendees will present their projects and experiences, successes, failures and lessons learned.

BPE is not a conventional conference. As in past years, the program will include exchange sessions with presentations by individuals working in the field, followed by facilitated discussion. These grass-roots sessions are informal and collaborative. Attendees are encouraged to ask many questions and offer their own perspectives.

To register and find additional information about the exchange, go to: [www.bpexchange.org/2011](http://www.bpexchange.org/2011). If you have questions contact: Mark Myers (e-mail: [mark.myers@ky.gov](mailto:mark.myers@ky.gov); phone 502-564-8300 ext. 242)

Sponsors: BPE 2011 is generously supported by the Kentucky Department for Libraries & Archives; University of Kentucky Special Collections & Digital Programs; University of Louisville; and the Internet Archive.

## **Kentucky Historical Society receives NEH Grant**

*Submitted by Heather Fox, Kentucky Historical Society*

The Kentucky Historical Society (KHS) Foundation has received a \$100,000 grant from the National Endowment for the Humanities (NEH), which will enable the Kentucky Oral History Commission (KOHC) to fund a project entitled “Pass the Word: The Guide to Oral History in Kentucky.”

“Pass the Word” will survey oral history holdings in repositories across Kentucky and create a comprehensive, online database, enabling researchers and educators alike to easily locate oral history collections and interviews held in libraries and archives throughout the state.

The KOHC, administered by the Kentucky Historical Society, has served oral history needs in Kentucky since 1976. The Commission encourages documentation of statewide, regional and community historical events through technical assistance in conducting oral history interviews, grant funding to support developed oral history projects, and preservation assistance for oral history repositories throughout the state. “Pass the Word” is expected to be completed and ready for use by 2013.

## **Kentucky's 26-year program to preserve local records passes milestone**

*Submitted by Jim Cundy, KDLA*

With the recent release of 29 grants totaling \$596,571, KDLA’s Local Records Program has distributed more than \$18 million in grants to help preserve local government records in all 120 Kentucky counties.

The Local Records Program started in 1984 as a demonstration grant funded by the National Historical Publications and Records Commission, and later received permanent funding from the legislature through a legal process fee collected by Kentucky’s county clerks. This program of grants and onsite assistance was the first of its kind in the United States, and has served as a model for starting local records assistance programs in other state archives. With four regional administrators covering the state and working with local officials, KDLA ensures professional archival and records management assistance in county and city offices, school districts, and health departments. Grants have supported work in microfilming, preservation, equipment, automated indexing, digital imaging systems and codification of ordinances.

“Preserving and managing local records for future generations is an important function of an open government,” Gov. Steve Beshear said. “This program provides local governments with an organized, systematic approach to safeguarding valuable archival records and ensures that the public has access to those records.”

KDLA staff has often helped counties recover records that have been lost or damaged because of disasters such as floods, fires, burst water pipes and tornadoes, and because pages have been stolen from archival documents. For example, many documents in the Harrison County Clerk’s office were ruined in the 1997 flood. A security copy of the microfilm of these documents, stored in KDLA’s vault along with over 150,000 other rolls of security microfilm, was used to reproduce a copy of these records, including estate settlements, veteran discharges, deeds and mortgages.

## **Newsletter**

To submit an article for the Spring 2012 Newsletter or to give your impression of the new newsletter format, please email Anna Powell at [apowell@scnky.org](mailto:apowell@scnky.org).

## Fall 2011 Meeting – “Advocacy”

### *Agenda*

Friday, October 7, 2011  
Morehead State University  
Morehead, KY

- 8:30-9:00           **Registration**  
9:00-9:15           **Welcome and Introductions**  
9:15-10:00          **Archivists and Advocacy**  
                          What is archival advocacy?  
                          What difference will advocacy make?  
                          What are your advocacy goals?
- 10:00-10:15         *Break*  
10:15-11:30         **Establishing the Framework for Advocacy**  
                          Identifying the audience and the messengers  
                          What’s the message?
- 11:30-1:00          *Lunch and Business Meeting*  
1:00-1:30           **Delivering the Message**  
                          Opportunities for advocacy  
                          Peripherals  
                          Advocacy approaches
- 1:30-1:45           *Break*  
1:45-2:45           **Building Your Advocacy Plan**  
                          Taking stock and making plans
- 2:45-3:00           **SHRAB Report**  
                          Barbara Teague, Kentucky Department for Libraries and Archives

### KCA Meeting Registration Fall 2011

Please register by **October 4, 2011**. Registration is \$20 for members *or* \$25 for non-members

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

### **SEND DUES/REGISTRATION TO:**

The *Filson* Historical Society  
Attention: Jennifer M. Cole, Associate Curator of Special Collections  
1310 South Third Street  
Louisville, KY 40208

Make checks payable to: Kentucky Council on Archives

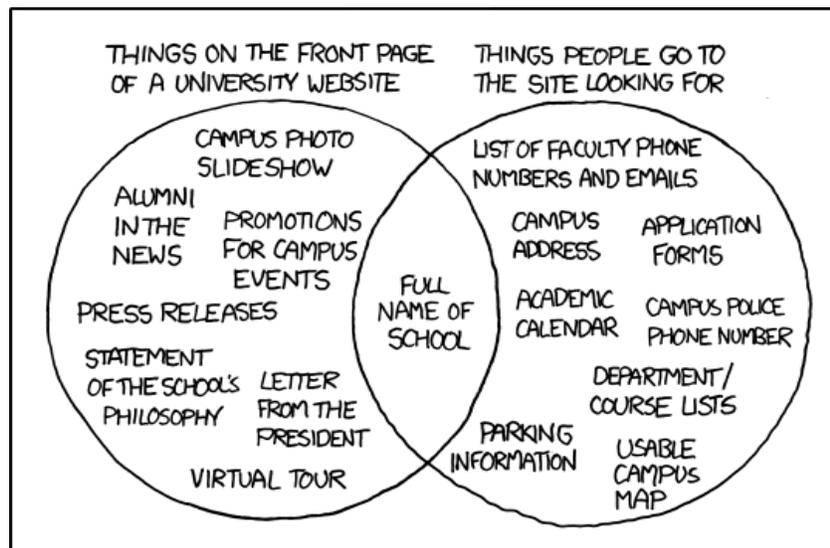
## Directions/Parking to Fall Meeting

We would like to thank Morehead State University in advance for graciously offering to host our 2011 KCA Fall Meeting, as well as Donna Baker and the local arrangement committee for all their hard work.

### Directions

Morehead, Ky. is located off Interstate 64 at Exit 137, approximately 60 miles west of Huntington, W.Va., and 60 miles east of Lexington, KY. Traveling from the east on I-64, turn left off the exit ramp onto KY 32. Traveling from the west on I-64, turn right off exit ramp onto KY 32. Travel approximately three miles and go through six traffic lights. At the last traffic light, turn left onto U.S. 60. Continue on U.S. 60 (the bypass), turn left at the second traffic light onto University Boulevard.

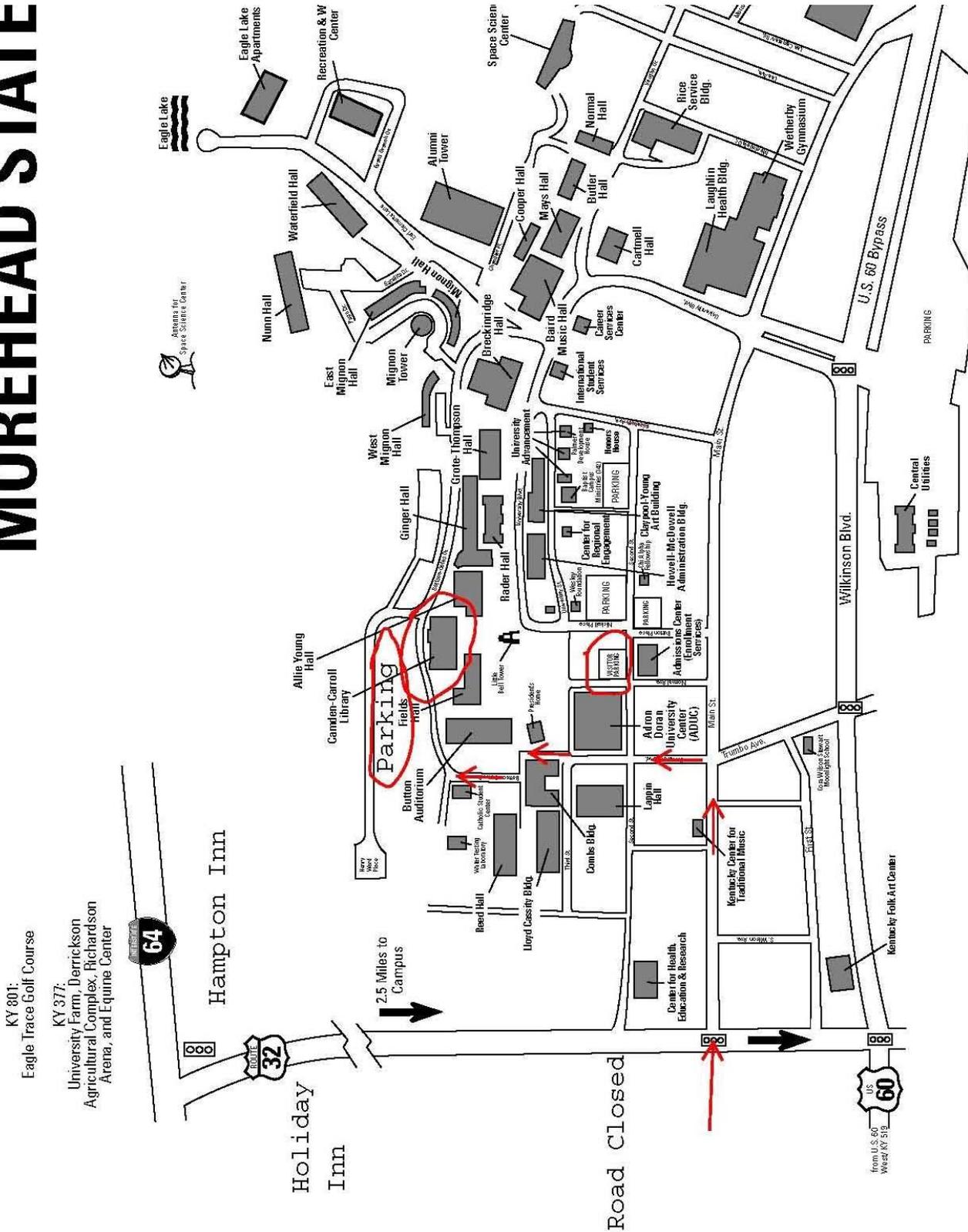
On the next page is the campus map of Morehead State University. The circled area is the library, where we will be meeting, the parking lot behind the library, as well as the visitor lot near the student center. Also included is the general area where the hotels are located. Road closures as well as the easiest way to drive to the library have been outlined in red arrows. The map does **not** include the entire campus, which can be located at <http://www2.moreheadstate.edu/campusmap/>. The newsletter editor would also like to offer the following comic from xkcd to remind you how University websites work, should you attempt their campus map.



### Parking

Morehead University will allow us to park behind the library, except for a few spots that are reserved for their ROTC cadets. The Parking Office has offered reassurance that they will not issue tickets, if we park in that lot. Despite this assurance, a parking permit at MSU is really a hunting permit. Donna Baker will try to place some signs up to help people, but we encourage you to arrive early and allow for plenty of time to locate parking.

# MOREHEAD STATE



KY 801:  
Eagle Trace Golf Course

KY 377:  
University Farm, Derrickson  
Agricultural Complex, Richardson  
Arena, and Equine Center

Hampton Inn

Holiday  
Inn

2.5 Miles to  
Campus

Road Closed

from U.S. 60  
West KY 519

## Kentucky Archives Month Update

Kentucky Archives Month is planned for October 2011, in conjunction with American Archives Month. The theme for this year is *Military* in honor of Kentucky's rich military history.

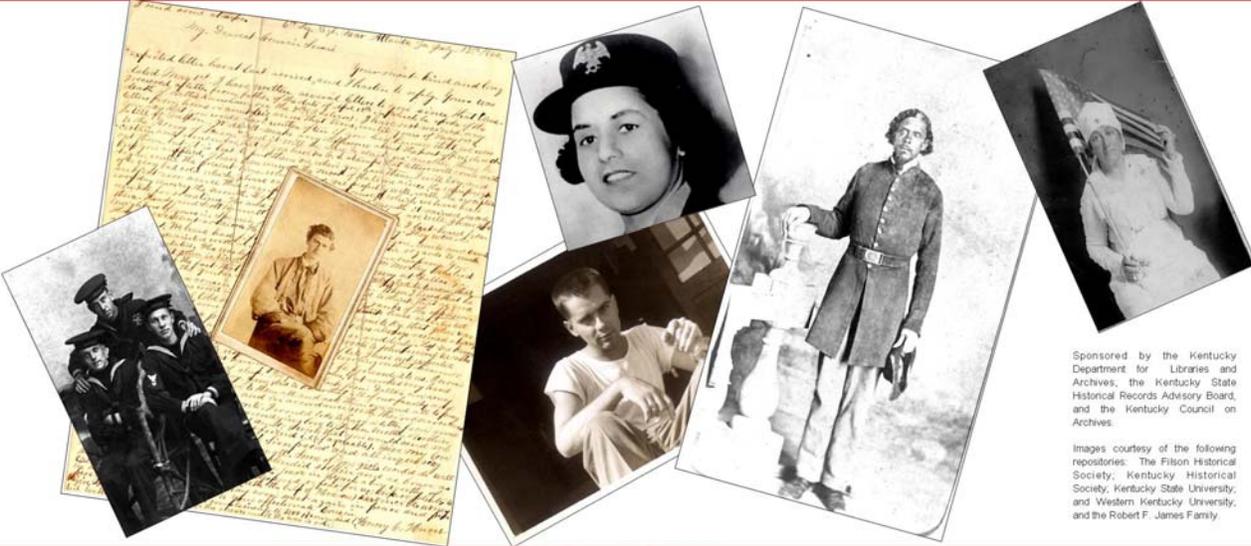
Many thanks to the Kentucky Council on Archives for funding printing and distribution of the poster; Kentucky State University for the wonderful design of this year's poster; the many repositories that provided images for the poster; and my fellow members of the Kentucky Archives Month Coordinating Committee, a committee of the SHRAB, for working throughout the year to make our annual Archives Month celebration successful.

The Kentucky Archives Month web address is <http://archivesmonth.ky.gov>. Please check the web site for events that will be held throughout the state in celebration of Kentucky Archives, or use the site to submit your own event. The site also has a Kentucky Archives Month Planning Guide to assist you in planning your Archives Month activities.

Be sure to join in the fun of Archives Month and plan an activity or event this year to celebrate Kentucky's rich archival heritage. If you have any questions, please let me know via e-mail at [valerie.edgeworth@ky.gov](mailto:valerie.edgeworth@ky.gov), or call me at 502.564.8300 x 246.

### Kentucky Archives Month

October 2011  
[archivesmonth.ky.gov](http://archivesmonth.ky.gov)



### Military Faces

Sponsored by the Kentucky Department for Libraries and Archives, the Kentucky State Historical Records Advisory Board, and the Kentucky Council on Archives.

Images courtesy of the following repositories: The Filson Historical Society, Kentucky Historical Society, Kentucky State University, and Western Kentucky University, and the Robert F. James Family.

## Membership

### **KCA Dues Notice (January – December 2011)**

KCA dues are based on the calendar year and are \$10 per year. Please fill out this form as if it were a mailing label to you. If your membership is for an organization, please indicate on the name line the person who should receive the newsletter and correspondence. **PLEASE DO NOT USE PERSONAL INFORMATION YOU WOULD NOT WANT ON THE KCA WEBSITE!**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For directory (optional)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

The Kentucky Council on Archives, a professional membership organization, does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability and provides, on request, reasonable accommodation including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs, and activities. Persons requiring special accommodation or auxiliary aids must notify a member of the KCA board thirty (30) days prior to a meeting so that the proper arrangements can be made.