
The Kentucky Archivist

Volume 25, Number 2

Newsletter of the Kentucky Council on Archives

Fall 2003

Fall Meeting, etc.

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<http://www.kyarchivists.org>

Daniel J. Boorstin wrote: "The historian can rediscover the past only by the relics it has left for the present. Historians of all ages have worked under these limitations. Their mission requires that they make the most of whatever they can find." This set of circumstances establishes a direct link between historians, who interpret artifacts of the past, and archivists, who preserve those artifacts

But preservation is not the only goal of the archivist. As Boorstin implies, archivists must make those documents and artifacts in their care accessible if members of a community are to learn from them. The October 2003 meeting of the Kentucky Council on Archives will address these twin goals of preservation and access: How do archivists preserve remnants of the past while at the same time making them available for research and interpretation?

Becky Ryder, Head of the University of Kentucky's Preservation Department, will present regarding an IMLS grant project. "Beyond the Shelf," as the project is called, uses microfilmed editions of Kentuckiana publications (as recommended by Winston Coleman and Dr. Thomas Clark) to create fully-searchable, digital versions of those volumes. Ultimately, these digitized publications will be displayed on the Internet to increase accessibility.

Brent Seales, of the University of Kentucky's Computer Science Department, will be speaking on digital techniques that can be applied to artifacts that can be damaged if they are unrolled or handled without the utmost care. The digital techniques make these items much more accessible while preserving the original.

Finally Susan Knoer of Special Collections at the University of Louisville will discuss a related, though yet to be determined, topic. KCA has also arranged a tour of Kentucky Underground Storage.

The meeting will be held at Asbury College in Wilmore. For times and locations, please see the included agenda and map. We look forward to seeing you at the meeting.

*

Last year saw Kentucky archivists celebrate the Commonwealth's first Archives Week. The response was wonderful and the tradition continues this year: Kentucky Archives Week 2003 will be October 5-11. For a schedule of events please see page 11 of this newsletter or the Archives Week Website. (<http://archivesweek.ky.gov>).

If you have not set up an event, please do so and let Barbara Teague (barbara.teague@ky.gov) or Jim Cundy (jim.cundy@ky.gov) know so we can help with publicity via the Website.

PRESERVATION AND ACCESS

Agenda

Kentucky Council on Archives

Fall Meeting, Friday, October 17, 2003

Asbury College

Wilmore, KY

9:30-10:00 Registration

10:00-10:15 Welcome and introduction

10:15-11:00 Rebecca Ryder, University of Kentucky

“Beyond the Shelf”

Kinlaw Building

11:00-11:15 Break

11:15-12:00 Brent Seales, University of Kentucky

Digital Restoration: Manuscript Flattening and Unrolling

Kinlaw Building

12:00-1:00 Lunch and general meeting

Asbury College Student Center

1:00-1:45 Susan Knoer, University of Louisville

Topic TBA

Kinlaw Building

1:45-2:00 Break

2:00-?

Tour of Kentucky Underground Storage

See inserts for directions to and around the Asbury College Campus.

COLLECTION NEWS

Diocese Of Owensboro Archives

We are happy to say the updating of our Policy Manual is slowly making progress in spite of the many interruptions... In keeping with our five-year plan for the Archives we have drawn up a program to initiate the individual parishes to the policies we use here at the Catholic Pastoral Center.

We have submitted an article, "Artistic and Historical Patrimony of the Church" for the Quinquennial Report to Rome, Italy this fall.

Our collection grew when we received the personal papers of Reverend Robert Willett, a Diocesan Priest who was recently deceased.

Our staff attended the meeting for Catholic Archivists of Southern Indiana, Kentucky and Tennessee at the Chancery Office in Lexington, KY on August 11th. The meeting showed how archives help create a Chitauque using the life of Henry Clay. We also visited Clay's Estate and the cemetery with his elaborate gravestone. Ann Bolton Bevins, the co-author of *That Troublesome Parish*, spoke on the history of Saint Francis/Saint Pius Church of White Sulphur, Kentucky which was the Mother Church of the Diocese of Covington, Kentucky. She related her experiences in using various archives.

We will be represented at the ACWR meetings in Saint Louis, MO on September 25th to the 30th. The Keynote Speaker will use the theme: "Religious Archives: A Sacred Trust, Earthly Realities." The sessions will include: "Preserving Photographs and Managing Collection Storage;" "The Pastoral Function of Church Archives - Circular Letter Published by the Vatican in 1997;" "The Archivist's Role in Cultural Heritage;" "Electronic Records;" "Software Options;" "Marketing Archives;" "What Researchers Need Available to Them in the Archives," and the like.

To celebrate Kentucky Archives Week, our Archivists will treat the Staff with Refreshments and a Thank You for remembering our Retention Schedule by sending their materials to the Archives

Submitted by Sr. Emma Cecilia Busam, OSU

University of Kentucky Secures Grant to Preserve Lexington Herald-Leader Collection

The Lexington *Herald-Leader* recently donated their extensive photographic negative collection to the University of Kentucky Audio-Visual Archives. The collection dates back to 1939 and consists of over 3,884,000 images. The Herald-Leader Collection's acquisition will more than double the size of the UK A-V Archives' present holdings.

To take initial steps to transform the collection from its present, unprocessed, and only marginally research-accessible state to a fully researched, well-documented archival collection with a dynamic finding aid and a searchable, folder-level container list, the UK AVA has secured a grant from the NHPRC. The project's goal is to document, arrange, and describe the *Herald-Leader* Collection using a combination of methods advised by the managers of other newspaper photograph morgues, merged with the standard archival processing guidelines presently used in our Archives, as well as to re-house the most at-risk materials in preservation-quality enclosures.

The UK A-V Archives' objectives for this initial project are the conversion of non-library generated, incomplete paper and microfilm indices to a complete, searchable, folder-level container list; the association of the newly created records to the physical objects (on a story/folder level); the physical separation of the acetate photonegatives from their associated, acidic materials; the re-housing of the acetate photonegatives into archival-quality protective enclosures; providing appropriate storage and environmental conditions for the entire collection; the creation of a collection-level record in USMARC format to be accessible through OCLC, as well as an EAD finding aid to the collection available through the University's website and the Kentuckiana Digital Library (KYDL); and the identification of future preservation and access concerns for the long-term maintenance of the collection.

The UK AVA is currently in the process of seeking a project manager for this effort. For more information about the project, contact Lisa Carter,

Audio-Visual Archivist, at lisac@uky.edu or (859) 258-7008.

Submitted by Lisa Carter

OTHER NEWS

Clark Award to go to WKU Professor

Last year's Archives Week saw the presentation of the first Archives Week Award to Dr. Thomas D. Clark. According to Sue Lynn Stone, this year's Thomas D. Clark Archives Week Award will be presented to Dr. Lowell H. Harrison on September 28 at Western Kentucky University's Kentucky Library and Museum.

Jefferson County Public Schools

The Jefferson County Public Schools Archives and Records Center has seen many changes in staff and facilities since 2002, beginning with the retirement of longtime coordinator Shirley Botkins. Other retirements and personnel assignments have resulted in an entirely new workforce trying to compensate for the loss of our predecessors' substantial institutional memories. Mary Margaret Bell, coordinator of archives and retrieval systems, Krista Jones, clerk, and Rudy Rice, warehouse worker, now work in the JCPS archives.

Our first year has also seen the opening of an additional storage area in our premises in the C. B. Young, Jr. Service Center on Crittenden Drive, adjacent to the Kentucky Fair and Exposition Center in Louisville. Following the installation of new shelving, we began to process and shelve a backlog of approximately 2000 boxes on site. Once that backlog was tackled, the Archives was able to assist District schools and offices with another 2000 boxes waiting to be transferred. Our current holdings comprise more than 25,000 cubic feet.

This summer new computer software was purchased to manage a newly created box listing database now holding more than 9000 records and to administer databases of student and personnel file listings comprising nearly 240,000 records. We currently are working to offer more information to

JCPS schools and offices via our web site, including a link to the model school records retention schedule posted by the Kentucky Department for Libraries and Archives. This schedule underwent a major revision in 2003.

The JCPS Archives recently provided many images and research information for the "Louisville Reads" exhibit, sponsored by the schools and the Louisville Free Public Library. The exhibit opened at LFPL's main library August 18 and runs through September 28.

The JCPS Archives plans an open house during Kentucky Archives Week. The event is scheduled for Wednesday, October 8, from 2 to 4 pm.

Submitted by Mary Margaret Bell

Mary Margaret Bell remains SAA Contact

Mary Margaret Bell is continuing to serve as Kentucky's Key Contact for Membership for the Society of American Archivists (SAA). If members or other interested persons have any SAA questions and concerns, please feel free to contact her by phone at 502-485-3098, by fax at 502-485-6071, or by e-mail at mbell4@jefferson.k12.ky.us.

Submitted by Mary Margaret Bell

Dr. Thomas D. Clark Honored on 100th birthday

The Kentucky Department for Libraries and Archives (KDLA) and the Friends of Kentucky Public Archives, Inc., celebrated the 100th birthday of Dr. Thomas Dionysius Clark on Friday, July 11, 2003, with a short program and reception, featuring Dr. Clark's favorite coconut cake, in the lobby of KDLA's Clark-Cooper Building.

This celebration honored not only the centenary of Dr. Clark's birth, but also his 70 years of involvement with archives in Kentucky, and his 40 years as a member of the State Archives and Records Commission. Speakers at the event, in addition to Dr. Clark, were: Dr. William E. Ellis, professor emeritus of history at Eastern Kentucky University; Paul Coates, president of the Friends of Kentucky Public Archives; and James A. Nelson, State Librarian and KDLA Commissioner.

The event also marked the renaming of KDLA's document management digital services facility as the Thomas D. Clark Center for Digital Imaging. State Archivist Richard N. Belding noted, "Dr. Clark has been working for the growth and development of our State Archives program for more than 70 years, and on the occasion his 100th birthday, and coincidentally, the 45th anniversary of the enactment of Kentucky's State Archives and Records Act, it seems very appropriate that we name our newest program facility for Dr. Clark, to commemorate his vision for the future of recordkeeping."

An exhibit, "A Celebration of Dr. Thomas D. Clark's Service to Kentucky," was also on display in July. Showcasing many highlights of Dr. Clark's distinguished career, the exhibit focused on his 70 years of interest in the Kentucky State Archives: from his advocacy for a state archival program in the 1930's, to his work in securing a building for KDLA in the 1970's, to his continuing activity today in archival and research issues.

Submitted by Barbara Teague

19th Annual Kentucky Archives Institute held.

The Friends of Kentucky Public Archives and KDLA hosted the annual Kentucky Archives Institute on July 18. The program this year "Skeletons, Scoundrels, and Scandals: Exploring Kentucky Public Records" featured KDLA staff members Jim Prichard, discussing criminal records, and Lisa Thompson, speaking on early Kentucky divorce records. Guest speakers included Brandon Slone from the Kentucky Military Records and Research Library, Kandie Adkinson from the Secretary of State's Land Office, and State Historian Dr. James C. Klotter.

Submitted by Barbara Teague

SHRAB Issues Strategic Plan

The State Historical Records Advisory Board issued its strategic plan for 2002-2005. The text of the plan follows.

Kentucky State Historical Records Advisory Board
Strategic Plan, 2002-2005

General Considerations

Historical records are cultural resources, essential for remembering our past and guiding our future. These records furnish primary documentary evidence of heritage and culture through succeeding generations. Whether located in a large government repository, a research university, a small public library, a church, a community organization, or a local historical society, historical records document the lives and times of Kentucky's people.

Kentucky's historical records provide irreplaceable documentation of the commonwealth and its place in the cultural heritage of the United States. The story of Kentucky's unique role in the nation's history -- the "dark and bloody ground;" the gateway to the western frontier; in the South but not of it, as a border state in the Civil War; the Appalachian experience; coal mines and tobacco fields; and current leaders in educational and government reform - is told in historical records.

Kentucky's State Historical Records Advisory Board (SHRAB) works toward improved preservation and use of these documentary sources, so that historical records will be available to all in the new millennium and beyond. Likewise, the SHRAB plans for future generations, so that records being created now, in computer systems, electronic mail, and on the Internet, will be available in the future.

Values

In its work on behalf of historical records, the SHRAB espouses the following values:

Collaboration

We believe that statewide communication and collaboration are fundamental in preserving and providing access to historical records. Through working together in a cooperative spirit, we can ensure the preservation of a historical record that reflects the diversity of Kentucky's people and communities.

Stewardship

We believe that historical records repositories must operate in conformity to the highest legal, ethical, and professional standards in order to fulfill their long term responsibility to preserve records for future generations.

Access

We believe that archival collections should be widely available and accessible, through a variety of traditional and non-traditional avenues, at minimal cost to the user.

Outreach and Advocacy

We believe that the quality of archival programs is directly related to the quality of public and institutional support. Archivists should build and maintain strong lines of communication with the general public and should provide on-going education and public awareness programs.

Continuous Improvement

We value the opportunities for continuous improvement in the management of historical records and documentary evidence provided by emerging technology, systematic organizational review, and new initiatives.

Vision

In order to preserve and make accessible the documentary heritage of the state, we envision a future for Kentucky in which:

- The state's historical record is protected, preserved, available, and accessible.

- Every citizen values the historical record and supports its preservation and appropriate use.
- Government and community leaders recognize historical records as a public trust and help secure sufficient resources for their proper management and care.
- There is a visible, comprehensive network in which archival and manuscript repositories and the public collaborate for the good of historical records.

Mission

The Board serves the public as a central advisory body for historical records planning in Kentucky; promotes the identification, preservation, availability, and use of Kentucky's diverse historical records, both public and private; and encourages and reviews grant applications from Kentucky submitted to the NHPRC, which address the basic needs of the Commonwealth's historical records.

Goals and Objectives

Goal 1 To preserve and make accessible the historical record of Kentucky.

Objective 1: Promote regional training and regional documentation strategies.

Objective 2 : Assist historical records programs in choosing best practices for preservation and access.

Action: Provide historical records programs with information about best practices.

Goal 2 To promote understanding of and build support for historical records programs.

Objective 1: Develop and share information about the importance of

historical records and the issues involved in their care and use.

Action: Create a coordinated public awareness campaign.

Action: Coordinate Annual Archives Week in Kentucky.

Action: Produce a video promoting the importance of Kentucky historical records.

Action: Make the SHRAB web site a central point of archival content in Kentucky, and encourage links from other sites.

Action: Collaborate with other groups interested in historical records, including the Kentucky Council on Archives, the Kentucky Library Association, and the Kentucky Association of Museums.

Objective 2: Increase the use of historical records at all educational levels and by the general public.

Action: Identify, sponsor, and promote workshops on research in historical records.

Action: Design a plan to encourage teachers to use primary source materials.

Action: Collaborate with groups working on curriculum development.

Action: Cooperate to form a clearinghouse of information for teachers about using primary source materials in the curriculum.

Objective 3: Increase funding for historical records programs.

Action: Provide e-mail alerts about funding issues and opportunities, especially those that involve government action.

Action: Work with resource allocators so they understand the relationship of historical records to cultural tourism.

Goal 3

To equip those responsible for the care of historical records to respond to new challenges.

Objective 1: Serve as a catalyst to create opportunities for training and continuing education.

Action: Identify, sponsor, and promote education and training for staff of institutions with historical records, including training from SAA, SOLINET, and AASLH.

Action: Facilitate communication, coordination, and collaboration among those who provide training to archivists, curators, and librarians with historical records responsibilities.

Objective 2: Promote awareness of issues and possible solutions in managing electronic records, audiovisual records, and other special media.

Action: Initiate discussions with interested groups, leading to a forum on electronic records issues

Action: Provide links to pertinent web sites on the SHRAB web page.

Goal 4

Increase effectiveness of the SHRAB as an advocate for historical records.

Objective 1: Use the strategic planning process to implement the work of the SHRAB.

Action: Implement strategic plan.

Action: Evaluate plan annually.

Objective 2: Seek financial resources to increase the effectiveness of Kentucky's historical records programs.

Action: Apply to NHPRC for funds to support Board administration.

Action: Increase the number of grant applications from Kentucky institutions to NHPRC.

Action: Explore the possibility of an requirements for beginning a re-grant program.

If you have any comments or questions, please contact Barbara Teague at 502-564-8300, ext. 249 or Barbara.Teague@ky.gov.

Submitted By Barbara Teague

EDUCATIONAL AND
PROFESSIONAL OPPORTUNITIES

Society of American Archivists
Fall Education Schedule

September 25-26, 2003 New York, NY
Style Sheets for EAD: Delivering Your Finding Aids on the Web

October 1-3, 2003 New York, NY
Business Archives...Establishing and Managing an Archives

October 17, 2003 Storrs, CT
Basic Electronic Records

October 22, 2003 Dearborn, MI
Leadership and Management of Archival Programs

Employment Opportunity

Position: Archivist

Description: The position has primary responsibility for archival media collections management, including arrangement and description, and preservation. Under the direction of the Appalshop Board of Directors and in collaboration with an advisory committee, the archivist will improve access to the Appalshop Archive collections for the public as well as plan for collection development. The position also includes supervision of temporary personnel, overseeing the maintenance of the physical facility for the Archive, as well as program development with Appalshop staff.

Appalshop Archives: Since 1969, Appalshop, as a community-based media center in central Appalachia, has produced media about the region from the region. Appalshop has extensive archival audio and moving image collections encompassing audiotape, digital materials, videotape, 16mm film, and other formats. The collections include material pertaining to the history, culture, and social issues of Appalachia.

Responsibilities: *The archivist will:*

- Complete an assessment of the audiovisual materials and make preservation priorities from the inventories, further guiding the cataloging and preservation of the collections.
- Protect the original materials; create preservation masters, and provide reference copies of materials at risk in the collections.
- Arrange and catalogue still and moving images and recorded sound holdings in the Appalshop Archive.
- Optimize use of the vault and archival storage space.
- Participate in service to the public including access, outreach, and educational activities as determined by the organization's mission and policies.

Qualifications:

Required: Training and/or experience with audio and moving image materials, formats, and equipment; ALA-accredited MLS or MA, American history/American studies or a media-related field with archival course work or training; previous professional experience in an

archive or similar research facility; knowledge of archival practices, particularly for moving image formats and sound recordings; computer literacy and knowledge of databases.

Preferred: Technical knowledge of moving image preservation and audio preservation; knowledge of folklore or Appalachian Studies; excellent writing skills demonstrated through articles, grant proposals, etc.; both administrative and supervisory experience.

Salary commensurate with background and experience; competitive benefits package.

Deadline for Application: Applications will be accepted from July 15, 2003, until the position is filled.

To Apply: Send a letter of application, resume, and the names, addresses (including e-mail), and telephone numbers of three references to:

Appalshop Archive
c/o Personnel Committee
Appalshop, Inc.
91 Madison Ave.
Whitesburg, KY 41858

Appalshop, Inc. is an independent, non-profit corporation. Additional information is available at the organization's website at: <http://www.appalshop.org>

Appalshop, Inc. is an equal opportunity employer and is strongly committed to the diversity of its staff.

Historic Information Management At Southeast Community College

Southeast Community College announces the introduction of The Historic Information Management Program. The program consists of separate certificate programs in each of three concentrations: **Archival Management**, **Museum Management**, and **Records Management**. The HIM program is developed to meet the needs of busy adults desiring to further their education while working from home or office.

All classes in the Historic Information Management Certificate Program are available on-line and designed to deliver a fundamental technical grounding in each profession. They are not intended to be a short cut or substitute for undergraduate or graduate professional education in any of these areas. Rather, the courses are designed to specifically aid those individuals who are:

1. Currently employed in one or more areas of Historical Information Management and may not have the resources to pursue undergraduate or graduate training, but still desire to grow in their profession and improve their job skills...
2. Anticipating a professional career in an area of Historic Information Management. These individual can learn about their chosen profession and gain the job skills to work part-time in that field while completing their undergraduate or graduate education...
3. Anticipating a career change or simply want to know more about the professions of archives management, museum management, or records management...

For further information regarding the Historic Information Program please visit <http://www.secc.kctcs.edu/AppalachianCenter/archives/HIM/index.htm> or contact:

Larry LaFollette, Archivist
Southeast Community College
(606) 589-2145 ext. 2049
larry.lafollette@kctcs.edu

Kentucky Archives Week: Our Past Deserves A Future, October 5-11, 2003

October 1-31 **University of Kentucky**

Exhibit Theme: "Our Past Recorded, Preserved, Remembered: Archives at the University of Kentucky Libraries"

Exhibits mounted by: Curator of Rare Books, University Archives and Records Program, Preservation Department, Audio-Visual Archives and Oral History Program
Locations: Margaret I. King and William T. Young Libraries' lobbies

Speaker: Dr. Thomas D. Clark, Historian Laureate for Life
Location: Niles Gallery, Lucille Caudill Little Fine Arts Library and Learning Center
Time: 12:00 (noon)

October 3 **Kentucky History Center**

Exhibit: The original journal from 1775 of William Calk will be on display through the end of Archives Week, along with other of Calk's materials. The journal will be replaced by a facsimile thereafter.
Time: 10:00 am – 5:00 pm

October 8 **Western Kentucky University**
War Letters at the Library: Korea, Vietnam & Desert Storm
Time: 7:00 pm

October 5 –11 **Filson Historical Society**

Exhibit: Lewis and Clark: The Exploration of the American West, 1803-1806.

October 8 **Jefferson County Public Schools Archives and Records Center**
Open house
Time: 2:00 pm – 4:00 pm

October 6 **Kentucky Department for Libraries & Archives**
Jim Cundy, Local Records Regional Administrator at KDLA, will present a brown bag lunch talk on the use of archival local records for genealogy.
Time: 12:00 noon

October 9 **Kentucky Department for Libraries & Archives**
Jim Prichard, Research Room Supervisor at KDLA, will present a brown bag lunch talk on the use of archival judicial records for genealogy.
Time: 12:00 noon

October 7-9 **Sisters of Loretto Archives**
Tour Location: The Sisters of Loretto Archives/Heritage Room
Subject: The history of the Sisters of Loretto
Times: 9:00 - 3:00 pm.

October 9 **University of Louisville**
Exhibit Theme: "Picturing Faith: Religious America in Government Photography, 1935-1943," based on the Farm Security Administration photography project
The University of Louisville's Special Collections, at Ekstrom Library, will mark the 25th anniversary of Photographic Archives as a department within the University Libraries with an open house on Thursday, October 9th, from 3:00 to 6:00 pm. Produced by Colleen McDannell, Sterling McMurrin Professor of Religious Studies at the University of Utah.

October 6 **Western Kentucky University –**
War Letters at the Library: Civil War
Time: 7:00 pm

October 9 **University of Louisville Archives and Records Center**
An online exhibit, as yet untitled, on the thirtieth anniversary of UARC.

October 6-10 **University of Louisville**
Exhibit: the modern literary archive of Kentucky poet Ron Whitehead.

"Thirty Years in the University Archives"
Speaker: Chad Owen, U of L UARC
Location: Research room at UARC
Time: 2pm

October 7 **Lexington/Fayette Urban-County Government**
Public Reading of a Proclamation honoring Archives Week
Time: 1:30

Open house
Time: 3-4:30pm

October 7 **Western Kentucky University**
War Letter at the Library: WWII
Time: 7:00 pm

October 9 **Kentucky Library Association**
Event: Libraries in Defense of Freedom Conference
Subject: Our Past Deserves a Future: Preserving Our Legacy Collections
Location: Galt House East Tower, Louisville
Sponsor: Kentucky Library Association
Presenter: Becky Ryder, head of UK Preservation Department
Date: October 9, Thursday 3:10 pm - 4:00 pm
For details, go to <http://www.kylibasn.org/kla2003conference.pdf>

October 7 **Lexington Public Library**
"Tracking the Outlaw: Jesse James in Kentucky, Fact, Fiction and Folklore"
Speaker: James Prichard
Time: 7:30

October 7 **University of Kentucky**
Tour Location: Reprographics, Margaret I. King Library and Conservation Lab, William T. Young Library
Subject: Hands on view of preservation at work
Sponsor: Assembly of Clerical and Technical Staff (ACTS)
Time: 9:30 am - 11:30 am
Patronage: UK library faculty and staff

October 10 **Kentucky Department for Libraries & Archives**
Lisa Thompson, Genealogical Consultant at KDLA, will present a brown bag lunch talk on the use of divorce records for genealogy.
Time: 12:00 noon
Events as of September 17, 2003.

October 8 **University of Kentucky**
"The True Value of Preserving Archival Records"

**KENTUCKY DEPARTMENT FOR
LIBRARIES AND ARCHIVES**

ATTN: Jim Cundy
300 COFFEE TREE ROAD
P.O. BOX 537
FRANKFORT, KY 40602-0537

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The Kentucky Archivist is published biannually by the Kentucky Council on Archives

**KCA Dues Notice
(January – December 2003)**

KCA dues are based on the calendar year and are \$10 per year. Please fill out this form as if it were a mailing label to you. If your membership is for an organization, please indicate on the name line the person who should receive the newsletter and correspondence. **PLEASE DO NOT USE PERSONAL INFORMATION YOU WOULD NOT WANT ON THE KCA WEBSITE!**

Name: _____

Address: _____

For directory (optional)

Phone: _____ Fax: _____

Email: _____

**KCA Meeting Registration
Fall 2003**

Please register by **October 10**. Registration is \$20 for members *or* \$25 for non-members

Name: _____

Address: _____

Phone: _____

Send dues/registration to:

Nancy DeMarcus

University of Kentucky, University Archives & Records Program
204 King Library, Lexington, KY 40506-0039

Make checks payable to: Kentucky Council on Archives

The Kentucky Council on Archives, a professional membership organization, does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability and provides, on request, reasonable accommodation including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs, and activities. Persons requiring special accommodation or auxiliary aids must notify a member of the KCA board thirty (30) days prior to a meeting so that the proper arrangements can be made.

DIRECTIONS TO ASBURY COLLEGE

From the North (Cincinnati)

- Take I-75 South. After I-64 joins with I-75, take the first Lexington exit (Exit 115).
- Turn right, which will be Kentucky 922, also called Newtown Pike, and go past the Marriott (about 2 miles).
- Exit onto Circle 4 and turn right (this circles Lexington). Drive for 5 exits to Kentucky 68, also called Harrodsburg Road.
 - Exit for 68 and turn right. Go about 15 miles.
 - Kentucky 29 will join with 68 for less than a mile.
- Follow 29 as it goes straight at the fork (there will be green Asbury signs and a Marathon Station on the corner). This is a dangerous intersection! Oncoming traffic has the right-of-way.
 - The College will be on the right after the first stoplight.

From the West (Louisville)

- Take I-64 East to Kentucky 60
- Exit for 58, which is Kentucky 60, and turn south (to Lexington/Versailles).
 - Follow 60 (it will turn left near Versailles).
 - Keeneland will be on your left and the airport on your right.
- Turn right (you can't turn left) at the first light after the airport on Man-O-War Blvd.
- Go 2-3 miles (past high school) to Harrodsburg Road (the first 4-lane road you intersect). This is also called Kentucky 68.
- Turn right onto Kentucky 68 and follow for about 10-12 miles, until 29 joins with this road.
- Follow 29 as it goes straight at the fork (there will be green Asbury signs and a Marathon Station on the corner). This is a dangerous intersection! Oncoming traffic has the right-of-way.
 - The College will be on the right after the first stoplight.

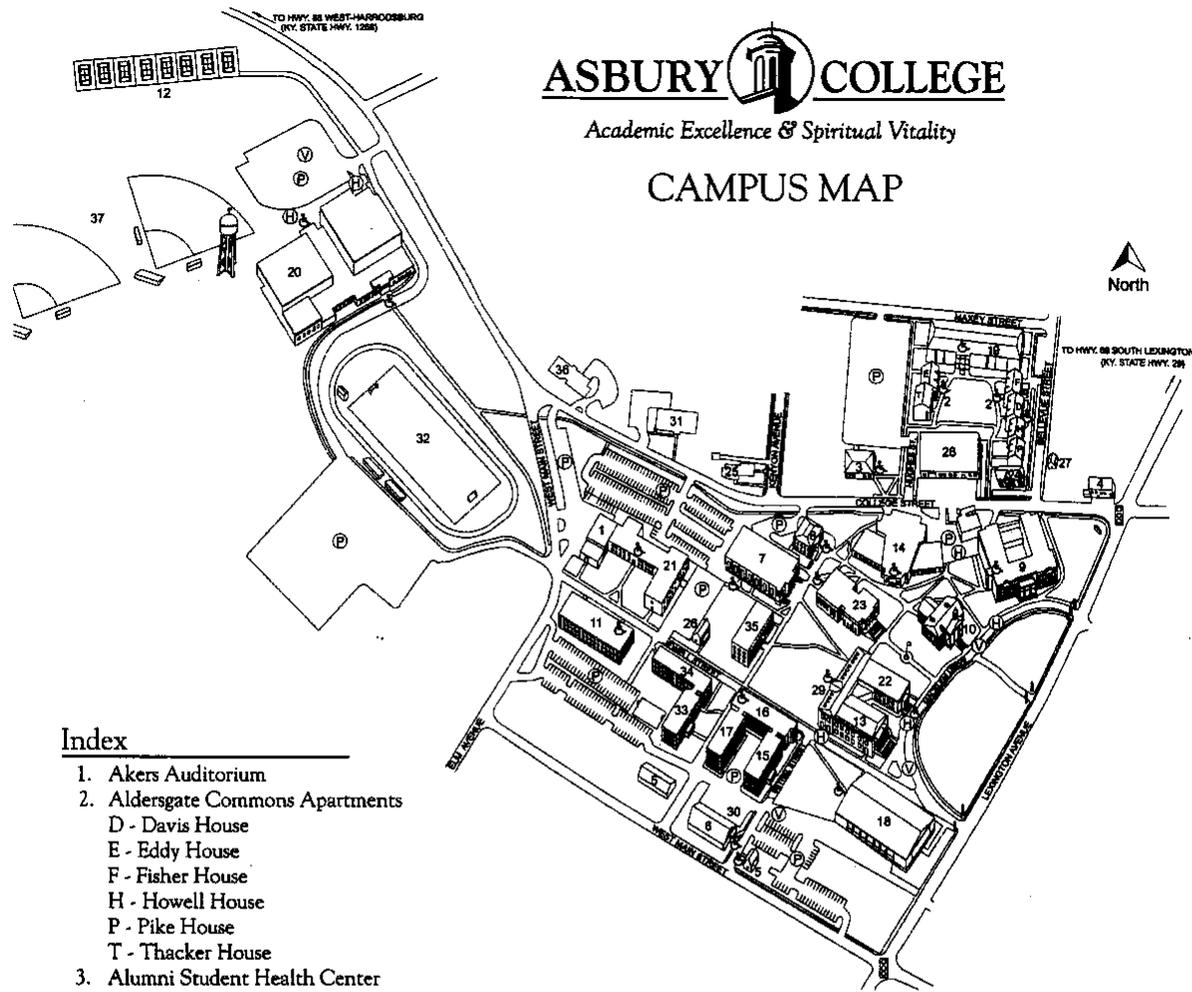
From the East

- Take I-64 West to I-75 South.
- Follow I-75 South to Exit 108 (Man-O-War Blvd).
 - Turn west onto Man-O-War Blvd.
- Follow the directions as continued below.

From the South

Take I-75 North to the first Lexington exit (Exit 104).

- This is Highway 418. Follow this road several miles until you get to Man-O-War Blvd (this will be another 4-lane road).
 - Turn left (west) on Man-O-War Blvd.
- Follow Man-O-War Blvd. until you reach Nicholasville Road (US 27). Turn left (south) and follow for 7-8 miles.
- Exit right onto KY 29 to Wilmore. This will be a curvy road and will join KY 68 for less than a mile. Turn left when you reach 68/29.
- Follow 29 as it goes straight at the fork (there will be green Asbury signs and a Marathon Station on the corner). This is a dangerous intersection! Oncoming traffic has the right-of-way.
 - The College will be on the right after the first stoplight.



ASBURY COLLEGE

Academic Excellence & Spiritual Vitality

CAMPUS MAP

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| <ol style="list-style-type: none"> 1. Akers Auditorium 2. Aldersgate Commons Apartments D - Davis House E - Eddy House F - Fisher House H - Howell House P - Pike House T - Thacker House 3. Alumni Student Health Center 4. Art Annex 5. Broadcast Annex 6. Corbitt Hall 7. Doddridge-Holland Student Center 8. Fletcher-Early Student Development Center 9. Glide-Crawford Residence Hall (Women) 10. Hager Administration Building 11. Hamann-Ray Science Center 12. Harper Tennis Complex 13. Hughes Auditorium 14. Johnson Cafeteria/Grille 15. Johnson East Residence Hall (Men) 16. Johnson Main Residence Hall (Men) 17. Johnson West Residence Hall (Men) 18. Kinlaw Library 19. Kresge Residence Hall (Women) 20. Luce Physical Activities Center 21. McCressless Fine Arts Center 22. Morrison Hall 23. Morrison-Kenyon Library | <ol style="list-style-type: none"> 24. Office of Public Relations 25. Oriental Missions Society Student Center (OMS) 26. Original Building 27. Outreach Ministries and Community Service Office 28. Physical Plant 29. Reasoner Hall 30. RV Hookup 31. Salvation Army Student Center 32. Soccer Field 33. Trustees East Residence Hall (Men) 34. Trustees Main Residence Hall (Men) 35. Wesley Hall 36. World Gospel Mission Student Center (WGM) 37. Zweifel Fields (baseball and softball) <p> P Parking
 V Visitor Parking
 H Handicap Parking
 ♿ Handicap Accessible </p> |
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